

CONSTITUTION OF LETTERKENNY BLAZE BASKETBALL CLUB



1. NAME

The Club is called **LETTERKENNY BLAZE BASKETBALL CLUB** and is affiliated to Basketball Ireland.

2. AIMS AND OBJECTIVES

The aims and objectives of the club will be:

- To develop basketball skills in a safe and fun environment where all players will be encouraged to give their best effort, to reach their maximum potential.
- To ensure a duty of care to all members of the club.
- To provide for club members in a way that is fair to everyone.
- To promote the club values – Teamwork, Respect, Enjoyment, Commitment

3. MEMBERSHIP

To ensure all present and future members receive fair and equal treatment.

Membership should consist of officers and members of the club.

All members will be subject to the regulations of the constitution and associated policy documents and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.

Members may be enrolled in one or more of the following categories:

- Junior
- Junior Player
- Senior Player
- Coach
- Referee
- Table Official
- Associate member
- All parent/guardians of juniors/junior players are automatically deemed Representative Members.

4. MEMBERSHIP FEES

Membership fees will be set annually and agreed by the Committee or determined at the Annual General Meeting (AGM). Membership Fees will be set to cover member contributions to Basketball Ireland, Basketball Northern Ireland and the North West Area Board although registering members may not automatically be enrolled in all of these.

Fees will be paid annually at Registration as dictated by the Club Registrar and in line with Basketball Ireland Regulations.

5. OFFICERS OF THE CLUB

The officers of the club Management Committee will be:

- Chair
- Assistant Chair
- Secretary
- Assistant Secretary
- Treasurer
- Children's Officer
- Fixtures Co-ordinator
- Officials Co-ordinator
- Development Officer
- Coaching Liaison & Development Officer
- Publicity Officer (PRO)
- Registrar
- Website Manager

Sub Officer Posts:

- Parent Committee Coordinator
- 2 Parent Committee Officers
- 3 Grievance & Disciplinary Committee Officers.
- 3 Appeals Committee Officers
- 2 Finance Committee Officers

Officers will be elected annually at the AGM.

Sub Officer Posts may be held by Officers of the Committee or be elected in their own right. Elected Appeals Committee Officers & at least one Finance Committee Officer should be appointed externally to the management committee. All officers will retire each year but will be eligible for re-appointment.

6. COMMITTEE

Letterkenny Blaze Basketball Club will be managed through the Management Committee formed of the elected Officers of the Club.

- Only these posts will have the right to vote at meetings of the Management Committee.
- The Management Committee will be convened by the Secretary of the club and hold no less than 9 meetings per year. Sub Officers will not sit on the Management Committee but may be required to attend by request or as required by club policy.
- The quorum required for business to be agreed at Management Committee meetings will be one third of the elected officers of the club. This is not based on the number of posts as some elected officers may also hold sub officer posts.
- The Management Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

- The Management Committee will be responsible for disciplinary hearings of members who infringe the adopted club rules, policies & constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. FINANCE

- All club monies will be banked in an account held in the name of the club.
- The Club Treasurer will be responsible for the finances of the club.
- Senior Teams may maintain separate finance according to Letterkenny Blaze Finance Policy.
- The financial year of the club will end on 31st March.
- An audited statement of annual accounts will be presented by the Treasurer at the AGM.
- Members should adhere to the requirements of the Letterkenny Blaze Finance Policy.

8. ANNUAL GENERAL MEETINGS

- Notice of AGMs will be given by the Club Secretary. Not less than 21 clear days notice to be given to all members.
- The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.
- Nominations for officers of the Management Committee may be sent to the Secretary prior to or accepted at the AGM.
- Elections of officers are to take place at the AGM. All members have the right to vote at the AGM.
- The quorum for AGMs will be one sixteenth of the membership.
- The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

9. SAFEGUARDING CHILDREN

Letterkenny Blaze Basketball Club is fully committed to safeguarding the well being of its members. Every individual in Letterkenny Blaze Basketball Club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles and policies of Blaze Basketball Club. Members should adhere to the guidelines provided by Basketball Ireland including Basketball Ireland Code of Ethics for Children's Sport, The Irish Sports Council; Code of Ethics and Good Practice for Children's Sport and those laid down in the Letterkenny Blaze Safeguarding Policy.

10. EQUITY STATEMENT

- Letterkenny Blaze Basketball Club is committed to ensuring that equity is incorporated across all aspects of its development.
- The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- Letterkenny Blaze Basketball Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- The club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

11. DISCIPLINE AND APPEALS

All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded by the secretary and responded to swiftly and appropriately in accordance with Letterkenny Blaze's Safeguarding Policy. The Children's Officer/ Other Designated Person are the lead contact for all members in the event of any safeguarding concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary or Children's Officer.

All complaints and appeals will be dealt with according to the Blaze Complaints and Appeals Policy.

12. DISSOLUTION

A resolution to dissolve Letterkenny Blaze Basketball Club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of NWAB.

13. AMENDMENTS TO THE CONSTITUTION

The constitution will only be changed through agreement by majority vote at an AGM or EGM.